

**INFORMATION ON THE PROCESSING OF PERSONAL DATA**  
**Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016**  
**Information for interested parties - Customers**

Pursuant to and for the purposes of Article 13 of the General Data Protection Regulation (European Union Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, hereinafter the Regulation), we hereby inform you that Mori 2A Srl processes the personal data provided and freely communicated by the interested party. Mori 2A Srl guarantees that personal data will be processed in compliance with fundamental rights and freedoms, as well as in respect of dignity, with particular reference to confidentiality, personal identity and the right to protection of personal data of the interested party.

**1. Purpose of the processing of personal data (Article 13 paragraph 1 letter c) of the Regulation)**

All personal data communicated by the interested party (personal details, traditional postal addresses, telephone numbers, e-mail addresses, tax code) may be processed for the following purposes:

- inclusion in the company's computer records and databases;
- management of quotes, offers, orders, order confirmations, signing and execution of contracts;
- management of transport documents and credit notes;
- accounting and VAT management;
- management of collections and payments;
- management of correspondence, transport, shipping and receipt of goods;
- to fulfil specific requests of the interested party.

Subject to the express written consent of the interested party, the data provided may be used to send informative, promotional and/or advertising material, to carry out market research, for commercial communications and for direct sales activities regarding the services and products offered by Mori 2A Srl, by SMS (or similar means), e-mail, fax and/or traditional means (non-pre-recorded telephone operator calls and paper mail).

The lawfulness of the processing of personal data derives from the execution of a contract to which the interested party is a party or the execution of pre-contractual measures taken at the request of the same and the need to comply with a legal obligation (national laws and regulations, EU legislation) to which Mori 2A Srl is subject. Furthermore, the lawfulness of processing personal data for marketing purposes is based on the free, express and explicit written consent of the interested party.

**2. Data processing methods**

The personal data are processed at the offices of Mori 2A Srl, or should it be necessary, at the premises of the subjects indicated in paragraph 4, using both paper and electronic media, also by means of automated tools used to store, manage and transmit the data, in compliance with all precautionary measures that guarantee their security and confidentiality. The processing will be carried out in such a way as to minimise the risk of destruction or loss, unauthorised access, or processing not in accordance with the purposes for which the data were collected. Personal data are processed in accordance with the data minimisation principle, pursuant to Articles 5, paragraph 1, letter c) and 25, paragraph 2 of the Regulation. Therefore, they are processed lawfully and fairly, they are collected for specified, explicit and legitimate purposes, they are accurate and if necessary updated, they are relevant, complete and not excessive in relation to the purposes of processing.

**3. Nature of the collection and consequences of failure to provide personal data (Article 13 paragraph 2 letter e) of the Regulation)**

The provision of personal data is mandatory for the purposes of signing and executing the contract for the supply of goods and services. Failure to provide them will result in the failure to provide the requested service and fulfil any legal requirements. The provision of personal data for marketing purposes is optional, and failure to provide such data will not affect the establishment and continuation of the contractual relationship, but will not allow Mori 2A Srl to keep you updated on any promotions relating to goods and services offered.

**4. Communication and disclosure of personal data (Article 13 paragraph 1 letter e) of the Regulation)**

If necessary, personal data may be communicated (i.e. made known to one or more specific persons):

- subjects whose right of access to the data is recognised by provisions of national law, of the European Union, and of collective bargaining;
- to subjects to whom the communication of personal data is necessary or in any case functional to the management of the contractual relationship (by way of example but not limited to, forwarding agents and couriers for the delivery of goods and merchandise, professional consulting firms, insurance companies) in the manner and for the purposes illustrated above;
- to collaborators and employees of Mori 2A Srl, within the scope of their duties and/or any contractual obligations, including data processors and persons in charge, appointed pursuant to the Regulation;
- to banks for the management of collections and payments arising from the execution of contracts.

Specific and express consent will be requested should it be necessary to communicate data to third parties not expressly indicated. Personal data are not disclosed under any circumstances, this being understood to mean that they are not made known in any way to an unspecified number of persons. The personal data provided by the interested party, without prejudice to their free circulation among the Member States of the European Union, may also be transferred to a country outside the European Union, subject to the consent of the interested party and within the limits of Articles 44, 45, 46, 47, 48, 49, 50 of the Regulation.

**5. Data controller (Article 13 paragraph 1 letter a) of the Regulation)**

The personal data controller is Mori 2A Srl. As of today, all information concerning the data controller, together with an updated list of the designated processors and system administrators, can be found at Mori 2A Srl registered office at via Pieve, 2 - 2 in Nuvolento (BS).

**6. Criteria used to determine the period of retention of personal data (Article 13 paragraph 2 letter a) of the Regulation)**

The personal data processed for the purposes of entering into and executing the contract shall be retained for the period necessary to comply with the retention periods laid down by law and in any event not longer than that necessary for the management of contractual obligations and for handling possible appeals/disputes. Personal data processed for marketing purposes are stored until the consent given by the interested party for such purposes is revoked.

**7. Rights of the interested party (Article 13 paragraph 2 letter b) of the Regulation)**

Please note that the interested party may exercise the following rights at any time:

the right to withdraw consent to the processing of his/her personal data at any time without prejudice to the lawfulness of the processing based on the consent given before the withdrawal;

the right to receive, in a structured, commonly used and machine-readable format, personal data concerning him/her that he/she has provided to a data controller and the right to have those data transmitted to another data controller without hindrance by the controller to whom he/she has provided them;

the right to obtain access to his/her personal data;

the right to have his/her personal data corrected, if this does not conflict with current legislation on data retention;

the right to have his/her personal data erased, if this does not conflict with current legislation on data retention;

the right to restrict the processing of his/her personal data;

- the right to object at any time, on grounds relating to his or her particular situation, to the processing of his or her personal data pursuant to Article 6, paragraph 1, letter e) or f), including profiling on the basis of those provisions;
- the right to object at any time to the processing of his/her personal data for direct marketing purposes including profiling insofar as it is related to such direct marketing;
- the right not to be subject to a decision which is based solely on automated processing, including profiling, and which produces legal effects concerning him/her or significantly affects him/her in a similar way.

The interested party may exercise the above rights by making a request to the data controller without formalities by hand delivery, traditional mail, registered letter, fax or e-mail to the following address **info@mori2a.com** To facilitate the exercise of these rights, the Italian Data Protection Authority has prepared a specific form that can be downloaded from the website [www.garanteprivacy.it](http://www.garanteprivacy.it)

**8. Right to lodge a complaint (Article 13 paragraph 2 letter d) of the Regulation)**

The interested party is informed that he/she has the right to lodge a complaint with a supervisory authority (in particular the Italian Data Protection Authority).

**The undersigned** (*surname and name*) .....

declares to have received and taken note of the information referred to in Article 13 of the Regulation.

**Place and date** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Request for consent for marketing operations**

**The undersigned** (*surname and name*) .....

**( ) consents ( ) does not consent**

that his/her data may be used to send informative, promotional and/or advertising material, to carry out market research, for commercial communications and for direct sales activities regarding the services and products offered by Mori 2A Srl, by SMS (or similar means), e-mail, fax and/or traditional means (non-pre-recorded telephone operator calls and paper mail).

**Place and date** \_\_\_\_\_

**Signature** \_\_\_\_\_